

# College of Architecture (SVIT) – Vasad

## SUMMARY SHEET (To be written legibly or typed)

Name :	Date of Birth:				
Category:					
Post applied for:	Department:				
<u>Qualifications:</u>	Degree	Class/Grade	Year	University	
UG					
PG					
PhD					
Others					
Total Experience:	<input type="text"/>	Years	Post Ph.D. Experience:	<input type="text"/>	Years
<b>Teaching:</b>					
Position	Basic Pay	AGP	From	To	
Professor					
Associate Professor					
Assistant Professor					
<b>Industry:</b>	Years				
<b>Research:</b>	Years				
<b>Present Employer (if applicable) and monthly emoluments:</b>					
<b>No. of Publications</b>	National		International		
Journal Papers					
Papers in Conference Proceedings					
Books					
Chapters in Books					
Patents					
M.E. thesis Guided					
Ph.D. thesis Guided					
<b>Projects</b>	<b>Total value (Rs. in Lakhs)</b>				
	≤ 2 Lakhs	2 to 5 Lakhs	5 to 30 Lakhs	> 30 Lakhs	
Research					
Consultancy					
<b>Awards / Distinctions, if any:</b>					
<b>Place :</b>					
Date:	Signature of the Applicant				



## College of Architecture (SVIT) - VASAD

B/h. S.T. Bus Depo, Vasad – 388 306, Dist: Anand  
Phone No: 9510782981 /82

Recent passport size  
color photograph to  
be affixed

APPLICATION FOR THE POST OF \_\_\_\_\_ in \_\_\_\_\_  
(Department)

### SPECIALIZATION

- 1 Name in Full: \_\_\_\_\_ Gender: \_\_\_\_\_  
2 Nationality: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
3 Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  
4 Category: \_\_\_\_\_ Marital Status: \_\_\_\_\_

### Particulars of Educational Qualifications:

Sr. No.	Degree Obtained & Branch / Specialization (specify)	Name of the University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1	Bachelor's Degree				
2	Master's Degree				
3	Ph.D. Degree				
4	Others (if any)				

5 Title of PG/Ph.D. Thesis with name of Ph.D. Guide.

Degree	Title of Thesis	Guide	University
i) P.G.			
ii) Ph.D.			

6 Details of Experience:

i) Teaching Experience :  years

Post Ph.D. Experience  years

Sr. No.	Name of the organization where employed	Designation	Date of Joining	Date of leaving	Last Pay Band and Grade Pay*
1.					
2.					
3.					
4.					

ii) Research Experience:  years

Sr. No.	Name of the organization where employed	Designation	Date of Joining	Date of leaving	Last Pay Band and Grade Pay*
1.					
2.					
3.					
4.					

iii) Industrial Experience:  years

Sr. No.	Name of Industry	Designation	Date of Joining	Date of leaving	Salary Drawn
1.					
2.					
3.					

#### 7 i) Total Research Publications / Presentations

Sr. No.	Nature	Published	Accepted
1.	Books		
2.	Chapters		
3.	Refereed Journals	National	
		International	
4.	Presentations (Proceedings)	National	
		International	

#### ii) Research Projects:

Sr. No.	Title of the Project	Amount in Rs.	Funding Agency	Period	Remarks (Completed/ Ongoing)
1.					
2.					
3.					
4.					

iii) No. of PG dissertations / Ph.D. thesis guided: P.G.  Ph.D.

#### 8 Patents

Sr. No.	Name of the patent	Year	Organization
1.			
2.			
3.			

**9 Consultancy**

Sr. No.	Name of Organization	Year	Amount (Rs.)
1.			
2.			
3.			

**10** a) Minimum monthly Salary expected: **Rs.....**

b) Present monthly salary. .... (Attach copy of latest salary slip)

c) Time required to join the Institute, if selected: \_\_\_\_\_

**11 Honors / Awards / Distinctions received, if any:**

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**12 Names and addresses of two professional referees (who are not related to the applicant) who are in a position to testify from their personal knowledge as to the fitness of the applicant for the post applied for:**

I) Name:

Designation:

Address:

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Email:

Mob.No.

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II) Name:

Designation:

Address:

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Email:

Mob.No.

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**13 I) Address for correspondence:**

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Email:

Mob. No.

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**II) Permanent Address:**

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**14 Any other information relevant to the Post applied for, such as:**

i) Memberships/Fellowship and position of responsibility in Professional Societies:

a) \_\_\_\_\_

b) \_\_\_\_\_

ii) Attainments in sports and extra-curricular activities (including N.C.C.)

a) \_\_\_\_\_

b) \_\_\_\_\_

**15 Candidate should submit BIO-DATA separately.**

**16 Copies of documents enclosed:**

- School Leaving Certificate
- PG degree Certificate
- PG Last Two Semester's Marksheets
- UG Last Two Semester's Marksheets
- Ph.D. degree Certificate
- Experience Certificates
- Other University Endorsement Letter for the post of Director/Principal, Professor, Associate Professor/HOD to consider teaching experience.
- UGC approval letter for the degree awarding private/deemed universities outside of Gujarat.
- Latest Salary Slip, AADHAR CARD, PAN CARD
- Caste Certificate, if applicable.
- AADHAR
- PAN

**Declaration:**

I hereby solemnly declare that the information furnished above is true and correct and I am responsible for the veracity of the same.

Place:

Date:

**Signature of the Applicant**

**Important Note:-**

1. Every application must be accompanied by self-attested photo copies of documents in support of claims made by the candidate.
2. Applicant in service must forward application through the employer.
3. Incomplete application/s will be rejected.
4. Applicants called for Interview will have to come at their own cost.

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(To be filled in by the present employer)

**No Objection Certificate**

Place:

Signature of the Forwarding Authority:

Date:

Designation:

Office Seal:

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**(TO BE USED BY THE INSTITUTE OFFICE ONLY)**

Date of Receipt:

Registration No. \_\_\_\_\_

**Signature of the Receiving Officer**

**Document list for candidates. All the documents must be self attested**

- |  |                           |                          |
|--|---------------------------|--------------------------|
| a) Final degree certificate of Ph. D. degree                       | Yes <input type="radio"/> | No <input type="radio"/> |
| b) Final degree certificate of Master's degree                     | Yes <input type="radio"/> | No <input type="radio"/> |
| c) Final year's mark sheet's of Master's degree                    | Yes <input type="radio"/> | No <input type="radio"/> |
| d) Final degree certificate of Bachelor's degree                   | Yes <input type="radio"/> | No <input type="radio"/> |
| e) Final year's mark sheet's of Bachelor's degree                  | Yes <input type="radio"/> | No <input type="radio"/> |
| f) UGC approval letter for degree from private university          | Yes <input type="radio"/> | No <input type="radio"/> |
| g) Copy of PAN card / School Leaving certificate                   | Yes <input type="radio"/> | No <input type="radio"/> |
| h) Experience certificates   | Yes <input type="radio"/> | No <input type="radio"/> |
| i) Marriage certificate for change of name                         | Yes <input type="radio"/> | No <input type="radio"/> |
| j) PCI/COA registration certificate (For<br>pharmacy/Architecture) | Yes <input type="radio"/> | No <input type="radio"/> |

**Space for Department Use**

Inward No.:	_____	Date of Receipt of Application Form:	_____
Date:	_____	Post Applied:	_____
Present Employer:	_____	Department:	_____
Candidate:	Eligible / Not Eligible	Total Experience:	_____
Remark:	_____	Through Proper Channel / NOC :	Yes / No

**Signature of scrutinizer**

Date :

**Signature of the HOD**

Date :